



**PARCHMENT VALLEY
WEST VIRGINIA BAPTIST CONFERENCE CENTER**

Route 2, Box 304 – Ripley, WV 25271
 Phone: 304-372-3675 FAX 304-372-5160
 1-800-489-8564
 Email: villers@wvbc.org

**SCHEDULE OF FEES
For non-WVBC Churches**
 (Effective January 1, 2009)

MEALS:

Breakfast (Hot) \$5.25
 Lunch \$6.25
 Dinner (Sunday noon meal is a dinner) \$7.25
 (Children 10 & under - ½ price when accompanied by a parent)

SNACKS:

Snacks are available and priced according to selection and group size.
 Must be scheduled in advance.

LODGING (per night):

Lodge Rooms (per person) Single Occupancy - \$51.00
 (includes all linens) Double Occupancy - \$29.00
 3 or more persons in a room – per person - \$21.50
 Family Maximum Rate per Room - \$65.00
 Dorm Rooms (per person) \$19.50
 (bed linens/towel/washcloth rental \$4.00 per set)

CAMPGROUND: (all prices per site/per night. Pool use is additional fee)

RV Site (includes utility hookups) \$20.00
 Tent Site (no hookups) \$15.00
 (maximum of 3 tents per site)

POOL (per person/per day):

Age 10 yrs. & under \$ 2.50
 Age 11 yrs. – Adult \$ 3.00
 Lodge & Dorm Guest. No Charge
 Group Rental Rate (2 hrs. - must be prescheduled) \$150.00

PICNIC SHELTER: (Must be scheduled/paid in advance.) . . . \$50.00
HAY WAGON TOUR RIDE (Must be scheduled in advance.) . . \$30.00

**ROOM RENTAL RATES,
RESERVATION DEPOSIT & REFUND POLICY ON BACK**

MEETING ROOMS:

Overnight Guests: One meeting room or space is provided free of charge to each group that is lodging and/or eating meals with us. Additional meeting rooms or space may be utilized for an additional fee. Groups needing to utilize additional rooms or space may reserve them as available. All meeting rooms and space are allocated according to sizes of groups scheduled.

Day only Groups: Groups using meeting rooms or space for day only must pay room rental rates in advance at the time the reservation is made.

ROOM RENTAL FEES

Room	Day Only Fees	Additional Room
Hill Hall	\$200.00 for 1 st 100 + \$50 per each additional 100	\$50.00 for 1 st 100 + \$50 per each additional 100
Greenlee – Gym	\$200.00 for 1 st 100 \$50 per each additional 100	\$50.00 for 1 st 100 + \$50 per each additional 100
Greenlee – Loft	\$100.00	\$50.00
Greenlee – Crouch	\$50.00	\$25.00
Greenlee – Keeney	\$50.00	\$25.00
Santroek – Loudermilk	\$100.00	\$50.00
Santroek – Bennett	\$100.00	\$50.00
Santroek – Hammer	\$100.00	\$50.00
Santroek – Matherly	\$100.00	\$50.00
Farmar Admin. - #1	\$50.00	\$25.00
Farmar Admin. - #2	\$50.00	\$25.00
Farmar Admin. - #3	\$50.00	\$25.00
Farmar Admin. - #4	\$50.00	\$25.00
Under Dorms	\$50.00	\$25.00

Lost (or not returned) Key Fee:

- Dorm or Lodge Key: \$35.00 replacement fee
- Building Key: \$100.00 replacement fee

RESERVATION DEPOSIT POLICY

A Reservation Deposit equal to 25% of anticipated event fees must be received within 30 days of date the reservation is made with our office. Failure to remit the initial 25% of fees within that 30-day period will result in the loss of reservation.

An additional 25% of currently anticipated fees are due 180 days prior to the date reserved. Failure to remit the additional 25% of fees prior to that 180-day period may result in the loss of reservation and initial reservation deposit.

Fees on deposit for reservations in excess of actual numbers attending will not be applied to total charges for the event.

DEPOSIT REFUND POLICY

Up to 181 days in advance of event 75% of fees on deposit
 180 to 91 days in advance of event 50% of fees on deposit
 90 to 61 days in advance of event 35% of fees on deposit
 60 to 31 days in advance of event 25% of fees on deposit
 30 days or less in advance of event No Refund Available