

As we strive to keep our Sunday Worship Meetings organized and efficient, this form will provide us with information that will effectively communicate and promote all church ministries.

In order to provide the best possible outcome, please understand that your request may also require additional meetings to complete your request. Please complete this form and return it to the church office 4 weeks prior to the requested promotion date. Once your form is submitted, you will be contacted promptly by the Audio/Video team.

Thank you for your cooperation.

## **MINISTRY VIDEO PROMOTION REQUEST FORM**

Ministry requesting promotion: \_\_\_\_\_

Date(s) for promotion: \_\_\_\_\_

Reason for promotion: \_\_\_\_\_

\_\_\_\_\_

Theme: \_\_\_\_\_

Length: \_\_\_\_\_

When would you prefer your promotion be displayed?

(i.e., pre-service, during service, DVD, website, etc.)

\_\_\_\_\_

Note: Placement of promotion is ultimately up to the discretion of the Audio/Video team.

References:

Have you seen something similar? \_\_\_\_\_

\_\_\_\_\_

Where did you get the idea? \_\_\_\_\_

\_\_\_\_\_

Brief description of your desired end result/vision.

---

---

---

---

---

---

---

---

Any additional information/requests you would like to provide:

---

---

---

---

---

---

---

---

---

---

Thank you