

Covington Theological Seminary



“Training Leaders, Impacting Eternity”

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COVINGTON THEOLOGICAL SEMINARY
COVINGTON BIBLE INSTITUTE

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Dear Students, Alumni and Friends:

Though the New Year, it seems, has just begun we are now fast approaching the end of the 2009-2010 school year. In just a few short months it will be graduation time. We hope you are progressing well in your studies and your work for the Lord.

We are asking all students and alumni of Covington to please make note that **Graduation Has Been Scheduled for July 29th and 30th, 2010.** As you will notice, this is on Thursday and Friday. Due to the size of our graduation class and the time required, we have a two phase program at graduation. **On Thursday, July 29th, at 1:30 P.M.,** we will have our **photo session (in caps and gowns) followed by a rehearsal at 2:30.** **Then at 6:00 P.M., our Alumni Association will be sponsoring a Covington Alumni Banquet and Awards Ceremony for our 2010 Graduating Class.** These functions will be held at The Colonnade located conveniently near the school. There will be a \$20.00 fee, per guest to attend this banquet. Pertinent information will be given concerning our Alumni Association and our International Missions project “Impacting Eternity” at this time. **On Friday, July 30th at 7:00 P.M.,** we will have **a worship service followed by the Graduation Ceremony.** Graduates must be present by 6:20 PM on that evening.

ATTENDANCE IS REQUIRED FOR ALL THESE FUNCTIONS IF YOU ARE PLANNING TO BE IN THIS GRADUATION CLASS. Both nights will be a great blessing to all who attend. Plan to spend as much time as possible in the Chattanooga area with its great vacation opportunities. Our school will open Monday July 26th at 8:30 A.M., should you need assistance.

*If you are planning to graduate this year, please return the enclosed “Graduation Intent Form”. In accordance with school policy, **you must return this form and fee to the Seminary by June 1st, if you plan to graduate!** We must order caps, gowns, and diplomas. We have to place this order by early July. **Therefore, please do not lay this letter aside, but return this form with your fee at once.** Whether “walking” or graduating by “absentia”, **THIS (the fee and the return of this form) IS A MUST! THERE WILL BE NO SECOND NOTICE!***

ALUMNI AND FRIENDS: We will be glad to send you the future mailing containing all information about our activities and special motel rates. **Just fill out the pertinent part of the “Graduation Intent Form” and return to us if you plan to attend these functions.** Due to limited seating please return the form by June 1st, 2010.

We expect to have about 200 students graduating this year. You will walk across the stage and your degree will be conferred upon you by an Officer of the Seminary. You will have your picture made while this degree is being conferred. All photos will be available for purchase.

We have motels reserved with special rates for Covington Students, Alumni, or Guests. We also have arrangements with a local car rental agency to offer you very good daily rates. If you plan to fly by commercial airline, please make connections to **CHATTANOOGA, TN**. For those who complete the "Graduation Intent Form", further information will be made available as the Graduation draws near. ****ALL GRADUATES – whether "walking" or graduating in "absentia" – MUST SUBMIT the GRADUATION FEE with the attached FORM!****

GRADUATION POLICY

The Graduation Policy for Covington Theological Seminary is as follows:

The student will not be able to graduate until **all work and financial obligations** are completed. **Failure to meet this deadline means that you will have to wait until the following year to graduate. New fees would then apply.**

A new policy has been adopted that no student will be able to graduate unless he has completed **all of his/her work for graduation by July 1st, 2010, and all financial obligations must be met by July 15, 2010.** Our current policy allows us to print diplomas once per year. We do not have a mid-year graduation.

To be ELIGIBLE FOR AN AWARD, all work must be both COMPLETED and RECEIVED by us no later than JULY 1st, 2010.

Again, Graduation is July 29th and 30th, 2010. We **must** receive the enclosed "**Graduation Intent Form**" along with the appropriate fee by June 1st, 2010 to process you as a Graduate in this year's 2010 Graduating Class. All eligible graduates and alumni who return the form will receive future mailings with more information about graduation activities, pictures, motels, maps, etc.

WE LOOK FORWARD TO SEEING YOU AT GRADUATION 2010!

COVINGTON THEOLOGICAL SEMINARY
Celebrating 33 Years of Training Leaders and Impacting Eternity