

CONGREGATIONAL CARE TEAM

Kevin Bickham
Susan Carr, Church Council rep
Kimberly Harris
Reverend Mike Haynes
Barrie Heres, Chair
Ron Johnson
Bill Spicer
Buddy Stapp
Kim Tedford (ex-officio)

Introduction

The charge of the congregational care team is to make contact with persons who seem to be losing interest in Creekwood to let them know they are missed and to gain information that the person might want to share about their current situation or need.

Primary Tasks and Responsibilities of the Committee

Committee Chair will contact Administrative Assistant to calendar meetings

Committee Chair will meet with Associate Minister and Director of Membership Care to review 'low attendance/inactivity' report and identify members needing contact

Committee Chair will distribute individual lists to Care Team members for contacting

Care Team members will contact members

All contacts will be made in a 10 day period

Information will be logged on 'Member Call Sheet' with categories(below) and comments

Nursery Ministry

Children's Ministry

Youth Ministry

Adult Ministry

Worship

Pastoral Care/Need

Work related

Location

Relational situations

Call Sheet will be returned in 10 days to Dir. of Membership Care

Dir. of Membership Care will input logged information and run report categorizing the needs

Committee will meet to review report, assess needs and agree on process to disseminate information to proper groups

Follow-up plan needs to be addressed for measuring action to needs

Long-term tasks:

Create, distribute, evaluate and measure congregational survey

Create and perform exit or pre- exit interviews

Explore ideas for assisting congregation to know each other better and empower them to 'minister' to those around them helping to sustain a loving, caring, sharing environment where all feel equally welcomed.

Organization and relationships

Congregational care team members will include the director of membership care and a representative to the church council. Members will be recommended by the committee on lay leadership to the annual charge conference. Additional members may be added by the director of membership care as needed. Members will serve a maximum of two years.

The congregational care team works cooperatively with other programming and administrative councils and committees and is responsible to the church council.

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